

Fox Valley AEYC Scholarship Application

PROGRAM EQUIPMENT GRANT

The purpose of the Fox Valley AEYC Program Equipment Grant is to assist area programs in providing developmentally appropriate environments and for materials that provide hands-on learning for children as outlined by the National Association for the Education of Young Children. The grant provides monies to be used for the purchase of material and equipment to expand and enrich children's experiences.

Criteria for this scholarship:

- ◆ Program Equipment Grant applications must be submitted by a Fox Valley AEYC member who has completed their first membership year.
- ◆ Programs serving less than 50 children may apply for up to \$300.00; programs serving more than 50 children may apply for up to \$500.00.
- ◆ You must be in business for at least one year caring for a minimum of 3 children prior to applying for the Program Equipment Grant.
- ◆ The recipient of the Program Equipment Grant must submit an article to the Fox Valley AEYC Newsletter within six (6) months of receiving the Grant indicating to the membership how this money was utilized.
- ◆ All monies must be spent within six (6) months of receiving the grant.
- ◆ A copy of each receipt for the equipment and materials on the application form must be submitted to the Scholarship Chairperson within one (1) month of purchase.
- ◆ Program must be in operation with a current DCFS License or Licensed Exempt.
- ◆ Please include photos of the items you are applying for.
- ◆ Recipient must live in the Fox Valley AEYC affiliate area - Kane, Kendall or McHenry County.
- ◆ Applications must be submitted on a current application.

Restrictions for this scholarship:

- ◆ Grant monies may only be used to purchase equipment or materials for the program and not for administrative or program operation costs.
- ◆ Four (4) grants will be given each year – two (2) during the first half of the year and two (2) during the second half of the year.
- ◆ A program that has previously received an equipment grant is eligible to apply for another grant two years from the date of being awarded the previous grant.
- ◆ Deadline for this application is May 31 of the current year fiscal year ending June 30.

Decision of this scholarship:

- ◆ Evaluation points will be given to programs having employees who are Fox Valley AEYC members.
- ◆ Decisions are based on previous scholarships received, the number of requests received and the order in which they are received each fiscal year.
- ◆ Decisions will be at the discretion of the Scholarship Committee.
- ◆ All scholarship funds are subject to availability.
- ◆ Incomplete applications will be returned and reprocessed in the order of which they are received complete.

Penalties for this scholarship:

- ◆ Items purchased prior to scholarship approval will not be reimbursed.
- ◆ Failure to purchase awarded items within six (6) months will require a monetary payback.
- ◆ Failure to submit an article to the Newsletter within the six (6) months will require a monetary payback.
- ◆ Receipts for items and items applied for on the application must match. Items cannot be substituted without prior approval from the Scholarship Chair.
- ◆ Failure to repay or submit an article for the newsletter to Fox Valley AEYC will disqualify the applicant from any future scholarship funding.

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Please complete the following information:

Please print clearly

Name of program _____

Type of program (daycare, preschool, family child care, etc.) _____

Address _____

Number of children served _____ Position _____

Person submitting application _____

Length of time you have been a member of Fox Valley AEYC _____

Contact info: Work _____ Home _____

Email _____

Do you prefer to be contacted at: work home (Please circle one)

Are you accredited? Please circle Yes No If yes, by which organization _____

Please complete the following questions on a separate piece of paper. No one answer may exceed one page.

1. Describe your program (Type of program, funding source, ages of children served, etc.)
2. Equipment description (List and describe specific items you will purchase and why.)
3. Describe how you will better serve the children in your program by receiving this grant.
4. Will this grant help you become accredited or maintain accreditation?
5. List the total number of staff and names of staff who are current Fox Valley AEYC members.
6. Budget amount requested. Attach a complete project budget which includes store/catalog name(s), stock numbers, item names, sub totals, shipping, taxes and grand total.
7. Please include a copy of your current DCFS license or explanation of license exempt status.

Applicant Signature _____ Date _____

Please send completed application to:

Andrea Landgraf

1427 Oakland Cr.

N. Aurora, IL 60542

1.630.907.1245 andrea.landgraf@sbcglobal.net

www.foxvalleyaeyc.com